1. **Other Stakeholders:** Name groups, organizations, sectors and individuals you may want to include, including other initiatives that may be like this one and champions that will support it.

Information Technology Development committee for Adult Literacy Programs
- IT stackable certificate for Region 8 – to be approved
  - 2 levels, learn basic literacy skills
    - Level 1: turn it on, mouse, basic navigation
    - Level 2: How to connect to the internet, search engines
- Identify ABLE programs that have embedded IT piece

2. **Strategy summary: what are the aims or vision? Promising idea? Envisioned results?**

SMART: Specific Measurable, Achievable, Realistic & Results Oriented, Time Specific

**Barriers:**
- Equipment: Appropriate training materials need to be developed
- Professional Development

3. **Timeline and action plan:**
- Survey all adult basic education programs about any IT training classes by year end
- Identify one program to serve as a pilot (Cleveland Clinic- GED)
- Use PBS Literacy Link

**Long-Term Goal:**
- Integrate IT training into ABLE classes

**Short-Term Actions (next 3 months)**

<table>
<thead>
<tr>
<th>What</th>
<th>Help Needed From</th>
<th>Due Date</th>
<th>Who is Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop a survey, give to all adult basic education programs about any IT training classes</td>
<td>ABLE</td>
<td>August 09</td>
<td>Members of the committee with Elaine taking lead</td>
</tr>
<tr>
<td>Administer the survey</td>
<td>ABLE</td>
<td>August 09-Nov. 09</td>
<td></td>
</tr>
<tr>
<td>Arrange to meet as a committee</td>
<td></td>
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</tbody>
</table>

4. **Factors that are key to the success of this strategy include:**
- Continued enthusiasm by group for strategy
- Continued communication across group

5. **Key contact person(s) and e-mail**
- Elaine Byrd, ebyrd@auburn.cc.org (will obtain IT info)
- Danielle Fair, faird@ccf.org (will organize committee)